



**Higher Hurdsfield Parish Council
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HIGHER HURDSFIELD PARISH COUNCIL- NOTICE OF MEETING

Notice is hereby given that the Annual Meeting of Higher Hurdsfield Parish Council will be held at the Holy Trinity Church, Hurdsfield Road, Macclesfield on Thursday 27th May 2021 at 6pm.

Covid safety regulations, social distancing, limited numbers etc. will be in place for your protection, these regulations will be posted on our website, prior to the meeting.

AGENDA

- 1. WELCOME AND INTRODUCTIONS – by the retiring Chairman/Vice-Chairman.**
- 2. TO ELECT THE CHAIRMAN OF THE COUNCIL AND TO RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE.**
- 3. TO ELECT THE VICE-CHAIRMAN AND TO RECEIVE THE VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE.**
- 4. TO APPOINT MEMBERS TO SERVE ON THE PLANNING COMMITTEE AND REVIEW THE STRUCTURE.**
- 5. TO RECEIVE APOLOGIES FOR ABSENCE.**
- 6. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS.**
- 7. PUBLIC FORUM.**
- 8. CHAIRMAN'S ANNOUNCEMENTS.**
- 9. MINUTES OF THE LAST MEETING HELD 29th April 2021 TO BE APPROVED AND SIGNED.**
- 10. TO CONSIDER PAYMENTS OF ANY ANNUAL SUBSCRIPTIONS**

11. TO REVIEW & APPROVE THE FOLLOWING: -
 - a. FINANCIAL REGULATIONS.
 - b. FINANCIAL RISK ASSESSMENT
 - c. FIXED ASSET REGISTER.
 - d. INSURANCE POLICY
 - e. CLERK'S CONTRACT OF EMPLOYMENT, SALARY & EXPENSES

12. CLERK TO GIVE AN UPDATE ON THE FOLLOWING, TO BE REVIEWED AND APPROVED AND SIGNED BY THE COUNCIL WHERE APPLICABLE: -
 - a. CURRENT BANK BALANCE
 - b. VAT UPDATE
 - c. RISK ASSESSMENTS

13. INTERNAL AUDIT DOCUMENTS ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2020/21 PART 2
 - a. RECEIVE AND NOTE THE ANNUAL INTERNAL AUDIT REPORT

EXAMINATION, EXPLANATIONS AND APPROVAL OF: -
 - b. SECTION 1 – ANNUAL GOVERNANCE STATEMENT 2020/2021
 - c. SECTION 2 ACCOUNTING STATEMENTS 2020/2021
 - d. VARIANCE EXPLANATIONS, BANK RECONCILIATION, ACCOUNTING STATEMENTS.
 - e. THE CERTIFICATE OF EXEMPTION.
 - f. NOTICE OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS.

14. GENERAL DATA PROTECTION REGULATION (GDPR)

15. AUTHORISATIONS OF PAYMENT OF ACCOUNTS

16. PLANNING COMMITTEE TO CONSIDER & COMMENT ON PLANNING APPLICATIONS.

17. REVIEW AND DISTRIBUTE CORRESPONDENCE

18. PSCO ALEX CAMENZULI REPORT

19. ROEWOOD LANE - YELLOW LINES.

20. CLIFF LANE - PARISH COUNCIL WARNING SIGNS,

21. FUNDING FOR A SID.

22. TWO WASTE BINS REQUIRED

23. THE MILE STONE ON RAINOW ROAD.

24. WELL LANE
 - a. THE REPLACEMENT BOLLARDS AT THE TOP OF WELL LANE.
 - b. YELLOW LINES AT THE TOP OF WELL LANE.

Wendy Carter – Parish Clerk and RFO.

E.A.O.A. Rev. 1.