



HIGHER HURDSFIELD PARISH COUNCIL

NOTICE, SUMMONS & AGENDA FOR THE ANNUAL MEETING OF HIGHER HURDSFIELD PARISH COUNCIL

**To be held on Thursday May 29th 2025,
at the Holy Trinity Church, Hurdsfield Road, Macclesfield.
It will commence after the Annual Parish Meeting at 6pm.**

All members of the Council are summoned to attend.

Members of the public and press are cordially invited to attend.

AGENDA

1. Welcome and Introductions by the retiring chairman
2. Declaration of Acceptance of Office members present to sign the declaration agreeing to abide by the code of conduct
3. To elect the Chairman of the Council and to receive the Chairman's signed Declaration of Acceptance of Office
4. To elect the Vice Chairman of the Council and to receive the Vice Chairman's signed Declaration of Acceptance of Office
5. To elect members of the Planning Committee
6. To receive apologies for absence
7. To receive declarations of interest from members
8. Public forum
9. Minutes of the last meeting held on 24 April 2025 to be approved
10. To consider any payments of annual subscriptions
11. Authorisation and payment of accounts to include bank balance
 - Update on internet banking
 - April & May clerk salary
 - Norton Renewal £149.99
 - Expenses – cartridges
12. To review and approve the following:-
 - Financial Regulations
 - Risk Assessment and Internal Controls Procedures

- Fixed Asset Register
 - Insurance Policy
13. Clerks contract of employment, salary and expenses
 14. Annual Governance & Accountability Return 2024/2025, to receive and note the Annual Internal Audit Report, to be reviewed and approved / signed by the Council where applicable.
Examination, explanations and approval of:-
 - a. Section 1 Annual Governance Statement 2024/2025
 - b. Accounting Statement 2024/2025
 - c. Variance explanations, bank reconciliation, accounting statements
 - d. The Certificate of Exemption
 - e. Notice of the period for the exercise of public rights
 15. General Data Protection Regulation (GDPR)
 16. CO-OPTING A NEW COUNCILLOR.
 17. Minutes of the last meeting held 24 April 2025 to approve and sign
 18. To consider and comment on planning applications, decisions, enforcement and appeals
20/2743M The George & Dragon Public House.
 19. Review and distribute correspondence
 20. PCSO Lorcan Cannard crime report
 21. Cliff Lane
 - Freedom of Information request review ongoing
 - Condition of the lane
 22. Roewood Lane vehicle collision damage to wall and signage – ongoing
 23. Well Lane
 - Freedom of Information request review ongoing
 - Vehicle sizes (Ref 3452223)
 24. Changing Parish boundaries
 25. CEC Reports
 - Cliff Lane signage – CEC6545434
 - Cliff Lane lamp post – CEC6918710 – scheduled 1 May 2025
 - Rainow Road wall bulge – CEC3470448
 26. Bus shelter notice board / Dilapidated BT box along side
 27. Date of next meeting