



HIGHER HURDSFIELD PARISH COUNCIL

AGENDA OF THE MEETING OF HIGHER HURDSFIELD PARISH COUNCIL

to be held on Thursday May 28th 2026 at 6pm
at the Holy Trinity Church, Hurdsfield Road, Macclesfield.

All members of the Council are summoned to attend.

Members of the public and press are cordially invited to attend.

1. Welcome and introductions by the Retiring Chairman
2. Declaration of Acceptance of Office members present to sign the declaration of agreeing to abide by the Code of Conduct
3. To elect the Chairman of the Council and to receive the Chairman's signed Declaration of Acceptance of Office
4. To elect the Vice Chairman of the Council and to receive the Vice Chairmans signed Declaration of Acceptance of Office
5. To elect members of the Planning Committee
6. Apologies for absence
7. To receive any declarations of interest from Members
8. Public Forum
9. Chairperson's Announcements
10. Minutes of the last meeting held on 23rd April 2026 to be approved and signed
11. Council vacancy update
12. Clerks Contract of employment, salary and expenses
13. To review and approve the following policies and procedures:-
 - Financial Regulations
 - Risk Assessment and Internal Controls Procedures
 - Fixed Asset Register
 - Insurance Policy
 - Data Retention and Destruction Policy (update and revised)
 - Privacy Notice (GDPR)
 - IT Policy
 - Standing Orders
 - Audit of the Council Website & Assertion 10 (Audit)
14. Annual Governance & Accountability Return 2025/2026, to receive and note the Annual Internal Audit Report, to be reviewed and approved / signed by the Council where applicable. Examination, explanations and approval of:-
 - Section 1 Annual Governance Statement 2026/2026
 - Accounting Statement 2025/2026
 - Variance explanations, bank reconciliation, accounting statements
 - The Certificate of Exemption

- Notice of the period for the exercise of public rights
- Clerk to provide update on the following: -
 - Current bank balance
 - Cash book position
 - Update to online banking
- 15. Authorisation and payment of accounts: -
 - Clerk salary & HMRC May
 - Norton Protection Software Renewal £149.99 (Annual)
 - SLCC Renewal £116 (Annual)
 - ICO Renewal £52 (Annual)
- 16. To consider and comment on any planning applications
 - 20/962743M George and Dragon
 - Virgin Media Box Installation Rainow Road
- 17. Review and distribute correspondence
- 18. PCSO Lucan Crime Report April
- 19. Cheshire Resilience Forum
- 20. Cliff Lane & Well Lane Update
- 21. CEC Highways Updates (3470448 CEC)
- 22. Defibrillator update
- 23. Landscaping Swanscoe Gate Area
- 24. Storage (cloud) of HHPC data
- 25. Matters Arising

Date of next meeting