

Explanation of variances – pro forma

Name of smaller authority: **HIGHER HURDSFIELD Parish Council**
 County area (local councils and parish meetings only): **CHESHIRE EAST**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	20xx/xx £	20xx/xx £	Variance £	Variance %	Explanati on Required	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	5,151	4,143				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	5,000	5,000	0	0.00%	NO		
3 Total Other Receipts	405	1,147	742	183.21%	YES		TOTAL OTHER RECEIPTS Community Clean Up Grant Standing Order Over Payment refund Chairmans' allowance refunded Change from chq. No. 830 for computer VAT Refund TOTALS
4 Staff Costs	4,279	3,834	-445	10.40%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,134	2,571	437	20.48%	YES		ALL OTHER PAYMENTS Purchases VAT Audit Expenses Insurance Subscriptions Rent Website Supplies Maintenance TOTALS DIFF A 2020 Purchased Bus shelter bench, top & disposal Diff B 2019 Grant money spent updating website Diff C 2020 Cleaning bus shelter + defibrillator parts. £150 + £280
7 Balances Carried Forward	4,143	3,885			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	4,143	3,885				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	15,803	16,583	780	4.94%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable