

Explanation of variances – pro forma

Name of smaller authority: **Higher Huddersfield Parish Council**
 County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:
 • variances of more than 15% between totals for individual boxes (except variances of less than £200);
 • **New from 2020/21**: variances of £100,000 or more require explanation regardless of the % variation year on year;
 • a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	4,143	3,885				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	5,000	6,000	1,000	20.00%	YES		The "2020 to 2021 Precept & Spread Sheet" (copy sent to you the precept at our Parish Council Item 7, which can be viewed at Parish Council" menu button a below no grants were available worked by the Clerk increase increasing the precept
3 Total Other Receipts	1,147	0	-1,147	100.00%	YES		Grants Received. Cheshire East Community Clean up Grant. Cheshire East Community Clean up Grant. Chairman refunded allowance TOTAL
	RESTATED 3,774	4,560	786	20.83%	YES		Parish Council Meeting 24th Oct Clerks hours were increased 1hr minutes are on the website Gross Salary April to October 7 x £250 15.08.19 hours web training Nov to March 5 x £400 April to Dec. 9 x 400 Net Salary Jan to March 3 x 320 TOTALS The HMRC income tax cheque be signed and sent out after meeting was cancelled due to the beginning of April, last
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,630 RESTATED	1,802	-828	31.48%	YES		Items Purchases other VAT Audit Expenses Insurance Subscriptions Rent Office, website supplies Website staff training Maintenance Zoom Totals
7 Balances Carried Forward	3,886	3,523			NO		VARIANCE EXPLANATION NOT REQUIRED
8 Total Cash and Short Term Investments	3,885	3,523			NO		VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investments and	16,583	16,782	199	1.20%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable