

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It is to be included in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be shown as negative figures.

Name of smaller authority: Higher Hurdfield Parish Council

County area (local councils and parish meetings only): Cheshire East

Financial year ending 31 March 20xx **23**

Prepared by (Name and Role): Wendy Carter Parish Clerk and RFO

Date: 01/05/2023

	£	£
Balance per bank statements as at 31 31/03/2023	3,359.6	
account 1		
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
	3,359.6	3,359.6
 Petty cash float (if applicable)		 -
 Less: any un-presented cheques as at 31 31/03/2023		
946		(25.00)
947		(240.00)
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
	(265.00)	(265.00)
 Add: any un-banked cash as at 31/3/xx		
		 -
 Net balances as at 31/3/2023xx (Box 8)		 <u><u>3,094.6</u></u>