

HIGHER HURDSFIELD PARISH COUNCIL

Minutes of the meeting

Held at the HOLY TRINITY C of E CHURCH  
197 Hurdsfield Road, Macclesfield, SK10 2PX

f

**ANNUAL PARISH COUNCIL MEETING MINUTES 27<sup>th</sup> May 2021.**

**PRESENT: -**

Parish Cllr's - Mr. A. Broadhurst (Chair), Mr. C. Fleming (Vice Chair), Mr. P Torr, Mrs. M. Street,  
Mr. T. Simpson, Mr. N. McArthur.  
Councillors Ms. A. Stott, Cllr. Mr. J. Nicholas.  
Parish Clerk & RFO - Mrs. W Carter

**1. WELCOME AND INTRODUCTIONS – by the retiring Chairman.**

**2. TO ELECT THE CHAIRMAN OF THE COUNCIL AND TO RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE.**

Cllr. A. Broadhurst was unanimously elected as Chairman of the Council and signed the Declaration of Acceptance of Office.

**3. TO ELECT THE VICE-CHAIRMAN AND TO RECEIVE THE VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE.**

Cllr. C. Fleming was unanimously elected as Vice-Chairman of the Council and signed the Declaration of Acceptance of Office.

**4. TO APPOINT MEMBERS TO SERVE ON THE PLANNING COMMITTEE AND REVIEW THE STRUCTURE.**

Cllrs. A. Broadhurst (Chairman) , P. Torr, C. Fleming were appointed to form the Planning Committee. The structure was reviewed and approved.

**5. TO RECEIVE APOLOGIES FOR ABSENCE**

Parish Cllr's: - Mrs. E. Wilson, Mrs. D. Grindrod & PSCO Alex Camenzuli.  
The Council reviewed and unanimously approved by resolution each Councilors' reason for absence.

**6. TO RECEIVE ANY DECLARATION OF INTEREST FROM MEMBERS.**

None

**7. PUBLIC FORUM**

None

**8. CHAIRMAN'S ANNOUNCEMENTS.**

The Chairman thanked the Council for electing him.

**9. MINUTES OF THE LAST MEETING HELD 29TH APRIL 2021.**

The minutes were approved by all members and signed by the Chairman Cllr. A. Broadhurst.

Minutes were also signed by the Chairman, which had been approved at the following four Parish Council Zoom meetings.

Dated –19<sup>th</sup> November 2020 + 21<sup>st</sup> January 2021 + 25<sup>th</sup> February 2021 + 25<sup>th</sup> March 2021

**10. TO CONSIDER PAYMENTS OF ANY ANNUAL SUBSCRIPTION**

ICO Renewal due now, Cheque for £40 to be issued.

SLCC Renewal due 1st July 2021 Cheque for £112 to be issued.

Zoom facility is to be cancelled.

**11. TO REVIEW & APPROVE THE FOLLOWING: -**

Copies were issued to all members of the Parish Council for them to review prior to the meeting.

**(a) FINANCIAL REGULATIONS.**

Reviewed at the April Meeting no changes.

**(b) FINANCIAL RISK ASSESSMENT**

No Changes.

**(c) FIXED ASSET REGISTER.**

Revised layout for clarity following last year audit report.

**(d) INSURANCE POLICY**

Due for renewal in August 2021.

Increase insurance on bus stop, 3 notice boards and 2 benches.

Obtain quotes for increased insurance.

**(e) CLERK'S CONTRACT OF EMPLOYMENT, SALARY & EXPENSES**

The Clerk to email a copy of the contract to the Councillors and the matter will be discussed at the next meeting.

The Standing Orders were reviewed at our previous meeting 29<sup>th</sup> April 2021 and an amendment made to update item 1. Meetings to show the change from remote to face to face meetings from the 7<sup>th</sup> May 2021.

**12. CLERK TO GIVE AN UPDATE ON THE FOLLOWING, TO BE REVIEWED AND APPROVED AND SIGNED BY THE COUNCIL WHERE APPLICABLE:**

**(a) CURRENT BANK BALANCE**

on the 5<sup>th</sup> May £5,936.74

**(b) VAT UPDATE**

Experienced difficulties obtaining VAT nos. Application for refund to be sent before the next meeting.

**(c) RISK ASSESSMENTS**

Monthly Assessments to continue to be made by the Clerk when Posting Notices on our boards.

**13. INTERNAL AUDIT DOCUMENTS ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2020/21 PART 2**



**(a) RECEIVE AND NOTE THE ANNUAL INTERNAL AUDIT REPORT**

Details noted and taken into consideration with the review of the asset register.

**EXAMINATION, EXPLANATIONS AND APPROVAL OF: -**

**(b) SECTION 1 – ANNUAL GOVERNANCE STATEMENT 2020/2021**

All 9 items on this section were read out by the RFO, discussed, agreed by the Council and signed by both the Chairman and the RFO.

**(c) SECTION 2 ACCOUNTING STATEMENTS 2020/2021**

All Councilor's present reviewed and approved the account records. The Annual Return figures were checked and approved, then signed by the Chairman and the RFO.

**(d) VARIANCE EXPLANATIONS, BANK RECONCILIATION, ACCOUNTING STATEMENTS.**

All Councilor's present reviewed and approved the variation explanation, fixed assets records and bank statements. A bank reconciliation was not required.

**(e) THE CERTIFICATE OF EXEMPTION.**

As our gross annual income or expenditure, does not exceed £25,000 we qualify to apply for a Certificate of Exemption. The completed certificate was approved and signed by the Chairman and the RFO.

**(f) NOTICE OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS.**

The RFO announced the dates for the 30-working day period for The Exercise of Public Rights which will be from the 14th June to 23rd July 2021. The RFO will ensure all the statutory requirements for the above will be put in place.

**14. GENERAL DATA PROTECTION REGULATION (GDPR)**

Details/policies have been included in our Financial Regulations and on our website for the public to view.

**15. AUTHORISATIONS OF PAYMENT OF ACCOUNTS**

05.04.2021 - HMRC Income tax. £240.00, Cheque No. 000903.  
27.05.2021 - ICO Renewal £40.00. Cheque No. 000904  
27.05.2021 - SLCC Renewal £112.00 due 1<sup>st</sup> July 2021 Cheque No. 000905  
27.052021 - A. Broadhurst, Ink Cartridge £23.00. Cheque No. 000906

W. Carter, Clerk Expense sheet signed by Chairman, previously approved at Zoom Meeting 19.11.2020. Cheque no. 000897.

**16. PLANNING COMMITTEE TO CONSIDER & COMMENT ON PLANNING APPLICATIONS APPLICATIONS**

Application No: 20/2743M



Proposal: Demolition of a vacant pub (A4) and the construction of a terrace of 4 two-storey dwellings and one two-storey detached infill dwelling (C3) with associated car parking  
Location: THE GEORGE AND DRAGON, 61, RAINOW ROAD, HIGHER HURDSFIELD, CHESHIRE, SK10 2PD.

Emery Planning the agents for the development, contacted Cllr. T. Simpson and advised that they have put in a Heritage Statement to the Planning Officer and the Conservation Officer, but are waiting to hear back.

Cllr. T. Simpson requested a meeting with Emery Planning who will contact the partner in charge, Rawdon Gascoigne to arrange a meeting when they have heard back from the Planning Authorities.

**Action:** Cllr. T. Simpson to contact Emery Planning regarding the current situation.

**Action:** Clerk to ask advice from A. Ramshall over concern the building is losing its historical value due to deterioration.

---

**Application No. 21/2328M**

Telecommunications Installation for EE UK Ltd & H3G UK to be sited on land belonging to Chant Hill Farm.

The application was withdrawn on 20.05.2021. No reason has been given.

---

**Application No: 21/2564M**

Proposal: Single storey rear extension  
Location: 5, CLARENDON DRIVE, HIGHER HURDSFIELD, SK10 2QQ

**NO OBJECTIONS send in response before 8<sup>th</sup> June 2020.**

---

**ENFORCEMENTS**

**43-47 Rainow Road, Higher Hurdsfield.**

The Enforcement Officer at CEC have contacted the owner of the property at 43 Rainow Road, and they have now been given to the end of the month (31<sup>st</sup> March 2021) to submit a retrospective application to avoid any further enforcement action being taken.  
Waiting for update from Enforcement Officer.

Waiting for and update from Enforcement: Rachel Anderson

**51 Rainow Road, Higher Hurdsfield.**

Case Reference: 21/00200E Nature of problem: Installation of velux roof windows Location: 51, RAINOW ROAD, HIGHER HURDSFIELD, CHESHIRE, SK10 2PD  
The case has been designated as Priority 3 in accordance with the adopted Planning Enforcement Protocol. They aim to conduct the initial site visit within 15 working days of the date they received our enquiry. Date complaint received: 05-Mar-2021.

Waiting for and update from Enforcement: Rachel Anderson



**17. REVIEW AND DISTRIBUTE CORRESPONDENCE**

None

**18. PCSO 23538 ALEX CAMENZULI**

**Higher Hurdsfield Parish Council Report**  
**25<sup>th</sup> April – 25<sup>th</sup> May 2021**

The Chairman read out loud the monthly report provided by PCSO A. Camenzuli details included:-

27.4.2021 an offence of malicious communications.  
20.5.2021 a missing person report.

He has conducted patrols with PC Howard checking for poor parking and moving on vehicles causing an obstruction.  
Trucam operation captured one vehicle exceeding the 30mph limit.  
Met with a lot of community concerns relating to parking issues and speeding vehicles.

**19. ROEWOOD LANE - Yellow Lines.**

The "give way" markings and yellow lines will be painted at the same time the wall repair is carried out, as part of the job.

The Structures Supervisor has advised they have not had the delivery of stone to carry out the wall repair. yet, he is going to chase this. When the stone arrives, a date can be set, a letter will be sent out to residents and arrangements put in place to remove any parked vehicles on the day.

The vehicles previously preventing work being carried out were not owned by residents next to the obstructing vehicles, they were owned by residents from along the row of houses from 13 to 37 Rainow Road. John Denwood has been advised  
**ON GOING.**

**20. CLIFF LANE - Parish Council warning signs**

The signs will be fitted 29.05.2012 and the post at Higher Fold seating area will be painted, weather permitting.

**21. FUNDING FOR A SID**

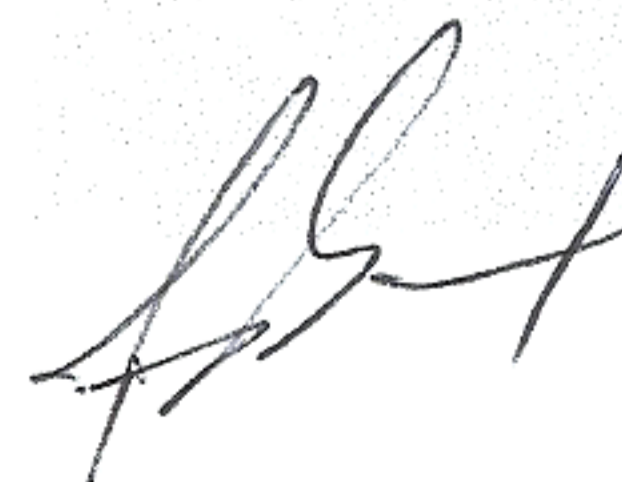
We have been successful in getting a £1,000 grant from the Police and Crime Commissioner John Dwyer.

Cllrs. A. Stott and J. Nicholas have advised of a further grant which would mean buying the SID through CEC.

**22. TWO WASTE BINS.**

Following the Clerk's discussions with Ansa, they have suggested two options.  
We buy one of the bins and Ansa will provide the other one. (£270 incl. VAT)  
We settle for one bin which Ansa would provide.

Commented [WC1]:



It was decided we accept the one bin and may purchase the second bin when funds allow.

Cllr. T. Simpson to advise the Clerk of the required location of the bin.

### **23. THE MILESTONE ON RAINOW ROAD.**

The stone mason William Warrington has been to look at the stone and quoted £500 for taking away the stone, sanding it down, engraving it back to the original wording, painting it and putting two rods in the base to securely underpin the stone when he puts it back into its original location.

We have discovered it is listed grade II. As such it requires Listed Building Consent (LBC) to make changes, a "like for like" repair (same materials traditional methods) does not. The Mile stone was listed: first listed: 09-Dec-1983, so if any changes to the Mile stone have been made since that date they are unauthorised and are a criminal act!

CEC Highways own and are responsible for the stone but do not have the funds to repair it.  
**Action:** The Clerk to obtain written confirmation of the work William Warrington can carry out, email the information to Andrew Ramshall and ask for his advice as to how we would have to proceed.

### **24. WELL LANE.**

**(a) The replacement bollards at the top of Well Lane.**

**(b) Yellow lines at the top of Well Lane.**

The survey has been carried out ready to excavate. They are just waiting on the delivery of the bollards for the work to go ahead, which should be in two weeks' time.

**THE MEETING ENDED APPROX. 7 PM.**


**THE NEXT MEETING WILL BE HELD AT THE HOLY TRINITY CHURCH,  
6 PM. 24<sup>th</sup> JUNE 2021.**

E & O A.

Re-issued 07.06.2021

S

6

A handwritten signature in black ink, appearing to be 'ABD', is written over the page number '6'.