



# HIGHER HURDSFIELD PARISH COUNCIL

## Minutes of the meeting

Held at the HOLY TRINITY C of E CHURCH  
197 Hurdsfield Road, Macclesfield, SK10 2PX

### ANNUAL PARISH COUNCIL MEETING MINUTES 25<sup>th</sup> May 2022

#### PRESENT: -

Parish Cllr's - Mr. A. Broadhurst (Chair), Mr. C. Fleming (Vice Chair), Mrs. M. Street, Mr. P. Torr, Mr. T. Simpson, Mr. N. McArthur, Mrs. D. Grindrod, Ms. A. Stott, Mr. J. Nicholas  
Parish Clerk & RFO - Mrs. W Carter

#### 1. WELCOME AND INTRODUCTIONS

By the retiring Chairman.

#### 2. TO ELECT THE CHAIRMAN OF THE COUNCIL AND TO RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE.

Cllr. Andy Broadhurst was unanimously elected as Chairman. The Chairman then signed the Declaration of Acceptance of Office.

#### 3. TO ELECT THE VICE-CHAIRMAN OF THE COUNCIL AND TO RECEIVE THE VICE-CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE.

Cllr. Ciaran Fleming was unanimously elected as Vice-Chairman. The Vice-Chairman then signed the Declaration of Acceptance of Office.

#### 4. TO ELECT MEMBERS OF THE PLANNING COMMITTEE.

Chairman of the committee Cllr. Ciaran Fleming.  
Other members Cllr. Peter Torr and Cllr. Tim Simpson.

#### 5. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr. Mrs. E. Wilson, absent due to illness. The Council reviewed and unanimously approved by resolution the Councillor's reason for absence.

#### 6. TO RECEIVE ANY DISPENSATIONS AND DECLARATION OF INTEREST FROM MEMBERS.

None

#### 7. MINUTES OF THE LAST MEETING HELD 28th April 2022

The minutes were approved by all members and signed by the Chairman Cllr. A. Broadhurst.

#### 8. TO CONSIDER PAYMENTS OF ANY ANNUAL SUBSCRIPTIONS.

ICO £40 + SLCC £112 + ZURICH INSURANCE £318 + NORTON SEC. £30  
Hosting of the website subscription has yet to be determined.

**9. PUBLIC FORUM.**

None.

**10. CLERK TO GIVE AN UPDATE ON THE FOLLOWING**

**a. Current bank balance**

On the 5th April 2022, the balance was £7,327.87

The which includes the first half of the precept £3,500.

£1000 of which is the grant towards the SID.

**b. VAT update.**

Our last refund was 31st July 2021 for £328.38.

We have less than £50 VAT to reclaim at the moment therefore a claim will be made after the milestone renovation has been paid for.

**11. INTERNAL AUDIT DOCUMENTS, ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22 PART 2.**

Receive and note the annual internal audit report.

**The internal audit documents include:**

**Risk Assessment and Internal Control Procedures**

Revised to record the action taken to ensure our web site is in compliance with all aspects of Accessibility Guidelines and WCAG 2.1 requirements.

**Standing Orders**

Standing Orders updated to include the date the revised standing orders were approved and accepted.

**Financial Regulations – No Changes.**

**Register of Assets - No Changes.**

The above documents were reviewed and approved by all Cllrs.

**EXAMINATION, EXPLANATIONS AND APPROVAL OF: -**

**a. Section 1 – Annual Governance Statement 2021/2022 –**

The statement was read aloud by the Clerk, all points were agreed and the statement was signed by the Chairman and Clerk/RFO.

**b. Section 2 – Accounting Statements 2021/2022**

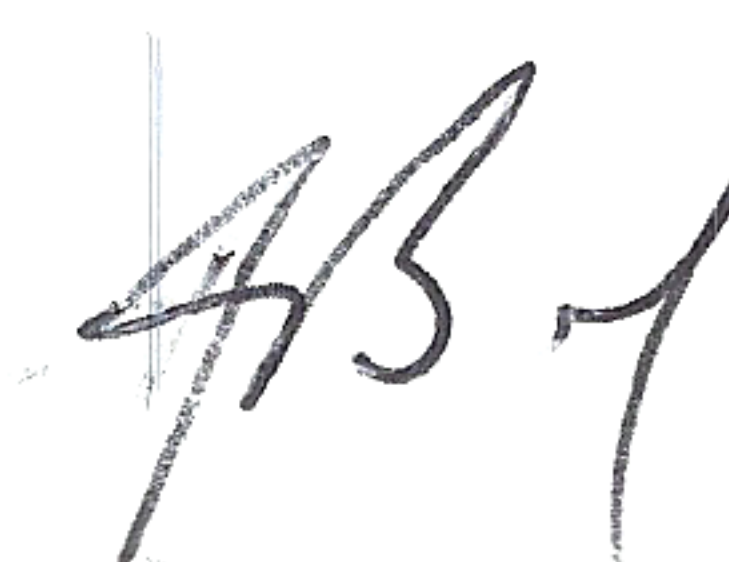
The figures were reviewed and agreed by the Council. The statement was signed by the Chairman and Clerk/RFO.

**c. Variance explanations, Bank Reconciliation & Accounting Statements.**

These documents were examined and approved by the Council.

**d. Notice of the period for the Exercise of Public Rights.**

NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (EXEMPT AUTHORITY) will be displayed on the



notice boards and posted on our website. Date of announcement on or before the Sunday 12th July 2022, commencing on the 13th July 2022 and ending on Friday 22nd July 2022.

## **12. AUTHORISATION OF PAYMENT OF ACCOUNTS**

SLCC Renewal £112 Chq. No.000925

Tracey Pascoe, Bunting & decorations for Queens Celebrations £89.75. Chq. No. 000926

A. Broadhurst, Bunting, flowers for tub, ink £57.84. Chq. No. 000927

## **13. PLANNING COMMITTEE TO CONSIDER & COMMENT ON PLANNING APPLICATION AND ENFORCEMENTS.**

### **PLANNING APPLICATIONS**

None received this month.

### **PLANNING ENFORCEMENTS**

Application No: 20/2743M – ON GOING

Proposal: Demolition of a vacant pub (A4) and the construction of a terrace of 4 two-storey dwellings and one two-storey detached infill dwelling (C3) with associated car parking

Location: THE GEORGE AND DRAGON, 61, RAINOW ROAD, HIGHER HURDSFIELD, CHESHIRE, SK10 2PD.

There have been no further developments.

**ACTION:** Cllr. A. Stott will contact the Principal Enforcement Officer to enquire what action they can take now to expedite the enforcement procedures.

### **ENFORCEMENTS**

#### **43-47 Rainow Road, Higher Hurdsfield.**

The owner had until 30th April 2022 in which to submit an application. No application has been forthcoming; therefore, the Enforcement Officer will now need to speak with the Principal Enforcement Officer to discuss this matter further and decide upon the expediency of Enforcement Action. Unfortunately, Principal Enforcement Officer is now on annual leave until 6th June.

## **14. REVIEW AND DISTRIBUTE CORRESPONDENCE.**

Cheshire East Highways Survey (deadline 31st May, 2022) emailed 19th May

**ACTION:** Cllr. Grindrod to complete the survey on behalf of the Council. Clerk to send the link.

## **15. PCSO ADAM ENTWISTLE**

Has emailed his report as he is not able to attend the meeting and has requested a list of dates for our meetings this year, so hopefully we will meet him soon.

**ACTION:** Clerk to email a list of meeting dates for the year and invite him to the Queen's Celebrations on the 4<sup>th</sup> June.

**16. LOWER FOLD FARM, "KEEP CLEAR" LINES REQUIRED.**

John Denwood is currently waiting on confirmation from his colleague in the capital delivery team to see what lining work they have locally to this. Unfortunately, he has been on leave for a few weeks but he will get the information on his return.

**ACTION:** The Clerk to obtain a date asap.

**17. CLIFF LANE BLOCKED GULLIES**

Gullies at this location are not due to be emptied until March 2023, unless we can prove flooding to property or the highway.

Cllr. N. McArthur had difficulty identifying which gullies were blocked. He would need a crowbar and a prolonged downfall of rain to do this.

Following his inspection, he believes the real problem is that blockages over the years have resulted in water cutting channels (in the road surface) around the gullies. This means surface water increases particularly as it flows across the junction of the cul-de-sac situated approx..50m after the first bend going up the lane from Rainow Road.

The evidence is quite clear in the form of stones, soil and grit deposited at the bottom of Cliff Lane, and from where the Lane joins Rainow Road to the junction of Hulley Road.

John Denwood is unable to open the video links showing the problem in detail.

**ACTION:** Cllr. N. McArthur to send the links to Cllr. A. Stott, who will open the links and relay the information to John Denwood.

**18. ROEWOOD LANE.**

**a. Reported Pot Holes.**

The Highways Dept. has admitted they have sent out incorrect information due to the wrong automated emails being sent.

**ACTION:** Cllr. Stott to enquire if the problem with automated emails has been resolved and also when will the reported pot holes be inspected and made good.

**b. Vehicle collision damage to wall and signage.**

The situation remains the same as last month.

The job has been raised and costs are recoverable. No programmed date at this moment in time. Permits still to be applied for and they will need availability from our structures operatives who are currently working on priority emergency work.

**ACTION:** The Clerk to make further enquiries.

**19. MILESTONE RENOVATION**

The Chairman has been to inspect the work being carried out to restore the milestone and is very impressed. We are hoping to have the stone back in situ next Tuesday or Wednesday, ready to be decorated for the celebrations.

Highways quickly actioned our request for the pavement to be swept along this area.

**20. HER MAJESTY THE QUEEN'S PLATINUM JUBILEE CELEBRATIONS IN JUNE 2022.**

The Chairman has liaised with the landlady of the Three Crowns and plans are well underway for the celebration which are due to commence on Saturday 4<sup>th</sup> June 2022 at mid-day.

The Chairman and wife, have planted red, white and blue flowers in the tub at Higher Fold and the post will be painted before Friday.

The field opposite the Three Crowns will be available for the children to play in weather permitting. It is intended to put up goal posts for the children to play football.

It is hoped a number of people will volunteer to act as a lollypop lady/man with the Queen's head on the top of her/his lollypop, to shepherd the children across the road.

Notices congratulating the Queen will be put on the website and notice boards.

The Clerk to give a card for the Queen to the Chairman to obtain signatures.

**21. NEW WEB SITE DEVELOPMENT**

The quotes and relevant enquires and questions were carefully reviewed and it was decided to use Wingnut websites for the development of our new site.

It was also decided to take up the option of our Official Address changing to .gov.uk.

**22. DATE OF NEXT MEETING – 23<sup>rd</sup> June 2022.**

THE MEETING ENDED APPROX. 7.30pm.

Rev. 226.05.2022 16.01pm

