



HIGHER HURDSFIELD PARISH COUNCIL

NOTICE, SUMMONS & AGENDA FOR THE ANNUAL MEETING OF HIGHER HURDSFIELD PARISH COUNCIL

Held on Thursday May 29th 2025,
at the Holy Trinity Church, Hurdsfield Road, Macclesfield.
It commenced after the Annual Parish Meeting at 6pm.
All members of the Council were summoned to attend.

Members of the public and press were cordially invited to attend.

MINUTES

1. Welcome and Introductions by the retiring chairman
2. Declaration of Acceptance of Office members present to sign the declaration agreeing to abide by the code of conduct
All forms were signed by Cllrs Broadhurst, Mearthur, Owens, Keep & Torr. Cllr Morris to sign in advance of next meeting as sent apologies.
3. To elect the Chairman of the Council and to receive the Chairman's signed Declaration of Acceptance of Office
Cllr Broadhurst was elected – proposed by Cllr Mearthur and seconded by Cllr Keep.
Acceptance of office signed.
4. To elect the Vice Chairman of the Council and to receive the Vice Chairman's signed Declaration of Acceptance of Office
Cllr Owens was elected – proposed by Chairman Broadhurst and seconded by Cllr Torr.
Acceptance of office signed.
5. To elect members of the Planning Committee
Cllr Keep was elected as Chairperson with Cllr Torr as member of the Committee. Cllr Morris as absent to confirm election to the Committee in advance of next meeting.
6. To receive apologies for absence
Cllr Morris – unanimously accepted.
7. To receive declarations of interest from members
None received.

8. **Public forum**
No members of the public present.
9. **Minutes of the last meeting held on 24 April 2025 to be approved**
Approved and signed.
10. **To consider any payments of annual subscriptions**
SLCC £110 and Info Commissions Office £52 which were both approved and payments raised at the meeting (001015 £110 & 001016 £52)
11. **Authorisation and payment of accounts to include bank balance**
- o Update on internet banking – all forms now ready for submission by Cllr Mcarthur
 - o April & May clerk salary – April approved at April meeting and signed in advance of this meeting (001009 £320 & HMRC 001010 £80). May approved and signed at this meeting (001011 £320 & HMRC 001012 £80).
 - o Norton Renewal £149.99 – reimbursed to Cllr Owens (001013)
 - o Expenses – cartridges – £29.99 reimbursed to Cllr Owens (001014)
 - o Bank balance £7,254.84 15/04/25 and cash book £6,854.84 28/05/25
12. **To review and approve the following:-**
- o Financial Regulations
 - o Risk Assessment and Internal Controls Procedures
 - o Fixed Asset Register – amended to note 5 grit bins (historical error)
 - o Insurance Policy
- All approved.
13. **Clerks contract of employment, salary and expenses**
Approved with 6 months notice.
14. **Annual Governance & Accountability Return 2024/2025, to receive and note the Annual Internal Audit Report, to be reviewed and approved / signed by the Council where applicable.**
Examination, explanations and approval of:-
- a. Section 1 Annual Governance Statement 2024/2025
 - b. Accounting Statement 2024/2025
 - c. Variance explanations, bank reconciliation, accounting statements
 - d. The Certificate of Exemption
 - e. Notice of the period for the exercise of public rights
- All approved and duly signed.
15. **General Data Protection Regulation (GDPR)**



Covered with expenditure of annual subscriptions above in minute (10).

16. **CO-OPTING A NEW COUNCILLOR.**
Carried forward to next meeting.
17. **Minutes of the last meeting held 24 April 2025 to approve and sign – duplicate of minute (9) above.**
18. **To consider and comment on planning applications, decisions, enforcement and appeals**

20/2743M The George & Dragon Public House – carry forward
19. **Review and distribute correspondence**
Armed Forces poster to be printed and placed on all notice boards.
20. **PCSO Lorcan Cannard crime report**
29/04: S4 PUBLIC ORDER OFFENCE – Caller reporting that her child was building a den with his brother when a male has come out of a tent angry and chased the victim with a brick causing distress. Well Lane.
21. **Cliff Lane - Clerk to correspond with Cheshire East**
 - o Freedom of Information request review ongoing
 - o Condition of the lane
22. **Roewood Lane vehicle collision damage to wall and signage – ongoing**
23. **Well Lane – Clerk to correspond with Cheshire East**
 - o Freedom of Information request review ongoing
 - o Vehicle sizes (Ref 3452223)
24. **Changing Parish boundaries**
Chairman to reach out to Sarah Bennet Wake
25. **CEC Reports**
 - o Cliff Lane signage – CEC6545434 ongoing
 - o Cliff Lane lamp post – CEC6918710 – scheduled 1 May 2025 and completed
 - o Rainow Road wall bulge – CEC3470448 ongoing
26. **Bus shelter notice board / Dilapidated BT box along side**
New notice board now received and to be erected in June. BT box appears to have been repaired.
27. **Date of next meeting**
31 July 2025 6pm

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